

# Post-High School / Pre-College Checklist

Step/Task	<input checked="" type="checkbox"/> When Completed
Forward final high school grade transcripts to your college.	<input type="checkbox"/>
Attend freshman orientation days. Date of orientation _____.	<input type="checkbox"/>
Take required math and foreign language placement tests.	<input type="checkbox"/>
Pre-register for fall semester classes.	<input type="checkbox"/>
Order next semester's textbooks (online or during orientation).	<input type="checkbox"/>
Arrange and secure college loan(s) (if needed).	<input type="checkbox"/>
Complete required forms and documents:	---
• Housing forms	<input type="checkbox"/>
• Roommate questionnaire	<input type="checkbox"/>
• Health insurance form or health insurance waiver	<input type="checkbox"/>
• Dining meal plan	<input type="checkbox"/>
• Parking pass (if you will have a car on campus)	<input type="checkbox"/>
• Financial aid forms (Scholarship acceptance forms, Promissory Notes, etc.)	<input type="checkbox"/>
• Other Recommended Forms: Advanced Care Directive	<input type="checkbox"/>
• Other Recommended Forms: Passports (for student <u>and</u> parents).	<input type="checkbox"/>
Purchase computer (laptop recommended), including printer and all accessories.	<input type="checkbox"/>
Computer software: Call your college to ask if any software is provided to students for free.	<input type="checkbox"/>
Contact your future roommate(s). Coordinate purchase of large items for dorm room.	<input type="checkbox"/>
Call to ask how and when to sign up for an on-campus job or Federal Work Study.	<input type="checkbox"/>
• Prepare on-campus employment documents (W-4 and I-9 Forms, job résumé).	<input type="checkbox"/>
Make travel arrangements for going to college this fall.	<input type="checkbox"/>
Make travel arrangements for returning home: Thanksgiving and Winter Break.	<input type="checkbox"/>
Make sure you have dental and automobile insurance coverage (for on-campus car).	<input type="checkbox"/>
Schedule Meningitis shot and complete Hepatitis B vaccination (if doctor advises).	<input type="checkbox"/>
Transfer prescriptions for medications to a pharmacy near your college.	<input type="checkbox"/>
Set up a checking account at a bank near your college. Obtain an ATM Card.	<input type="checkbox"/>
Obtain a credit card in your name.	<input type="checkbox"/>
Call your college's admission and financial aid offices to make sure all paperwork is in order.	<input type="checkbox"/>
Review your budget plan with your parents. Know what is expected of you while at college.	<input type="checkbox"/>
Make tuition and housing payments for the upcoming academic year.	<input type="checkbox"/>
Pack for college.	<input type="checkbox"/>
Bring tools for college move-in day (screwdrivers, wrenches, pliers).	<input type="checkbox"/>